

# *Jefferson County Community Services*

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**Pat Fontana**  
Board Chairperson

## **Mental Health Subcommittee Meeting**

### **Minutes**

**For September 24, 2025**

**Call to Order:** Aileen Martin called the meeting to order at 3:30 p.m.

**Members Present:** Randy Fipps, Michelle Graham, Susan Lara-Gonzalez, Aileen Martin, Amy Quonce and Brooke Roes

**Guests Present:** Maureen Cean, Jennifer Draper, Austen LaBarge, Michelle McElroy, Michelle Monnat, Tina O'Neil, Melissa Rookman, Alicia Ruperd and John Wilson. Tara Lortz attended virtually.

**Privilege of the Floor:** No one wished to speak.

**Approval of the January 22, 2025, minutes:** Motion: Brooke Roes. 2<sup>nd</sup>: Randy Fipps. Minutes passed unanimously.

**Director's Report:** Deferred to CSB meeting.

**Budget modifications do not require approval through subcommittees and/or CSB from this date on.**

#### **2024 Budget Modifications:**

The ARC Jefferson St-Lawrence (Assisted Competitive Employment, Ongoing Integrated Employment Services and Transitional Employment). (Information Only).

**2025 Preliminary Budget:** The ARC. Motion: Susan Lara-Gonzalez. 2<sup>nd</sup>: Brooke Roes. No abstentions. Preliminary budget was approved unanimously.

**Open Topics:** Maureen spoke regarding the CTI program with Samaritan opening this week.

**Next Meeting Date:** The next meeting will be held Wednesday, January 28, 2026, at 3:30 p.m.

**Adjournment:** The meeting was adjourned at 3:44 p.m. with a motion from Michelle McElroy and seconded by Michelle Graham.

Respectfully submitted,

*Lois Boshane*

Lois Boshane, Secretary

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